

Universal Basic Education Commission

UBEC Building, No. 7 Gwani Street, Wuse Zone 4, P.M.B. 5086, Post Code 900284, Abuja – Nigeria

Email: ubecnigeria@yahoo.com

URL: www.ubeconline.com

Invitation for Pre-Qualification of Publishers for Production and Supply of ECCDE, Primary, JSS Textbooks in Mathematics, English Language, Social Studies, Basic Science and Technology, Library Resource/Reference Materials, Printing and Supplies of other School Instructional Materials.

Advert No.: UBEC/TXB 6/INSTR MAT/PU/NCB/PGD/2016

Introduction

The Universal Basic Education Commission (UBEC) is a Parastatal of the Federal Ministry of Education responsible for coordinating and managing the implementation of basic education in Nigeria.

The Federal Government through the Commission intends to procure and distribute ECCDE, Primary and JSS core Textbooks in English Language, Mathematics, Social Studies, Basic Science and Technology. Also to be procured and distributed are Library Resource/Reference Materials and other Instructional Materials for the nation's basic education school system using the Instructional Materials Fund.

Towards this end, UBEC hereby invites eligible Publishers/Suppliers whose core Textbooks are used in Public Primary and Junior Secondary schools in any of the 36 States and FCT as compiled from the various Universal Basic Education Boards to collect and submit pre-qualification documents as follows:

S/N Textbooks, Library Resource Materials and other Instructional materials

A Production and Supply of Core Textbooks Materials for ECCDE, Primary and Junior Secondary Schools.

B Production/Supply of Library Resource/ Reference Materials for ECCDE, Primary & Junior Secondary Schools (JSS) in accordance with Titles/Publishers identified by the State Universal Basic Education Boards (SUBEBs)

C Production/Supply of other essential Instructional Materials such as Science and Laboratory Equipment.

Such eligible Publishers/Suppliers are expected to submit pre-qualification documents for the production and supply of core Textbooks, Library Resource/Reference Materials and

other Instructional Materials for ECCDE, Primary and Junior Secondary Schools (JSS) **in accordance with the Titles/Publishers identified by the Universal Basic Education Boards.**

Note: Any Publisher whose book is not recommended for use in public Primary and JSS schools in any of the 36 States and FCT need not collect pre-qualification documents.

PRE-QUALIFICATION REQUIREMENTS

The following supporting documents which are considered key eligibility requirements should be provided.

- (1) Evidence of Registration/Incorporation with Corporate Affairs Commission (CAC) Certificate.
- (2) Photocopies of Tax Clearance Certificates for the last three (3) years (2013, 2014 and 2015).
- (3) Evidence of Current PENCUM, ITF and NSUF Compliance Certificates.
- (4) Evidence of Interim Registration Report (IRR) issued by BPP
- (5) Company profile including Address of Office, Factory or Printing Press.
- (6) Evidence of financial capability from a reputable bank acceptable to UBEC including Bank Reference stating credit worthiness and Bank Statements depicting monetary transactions of the bidder & capability to execute the projects.
- (7) Evidence of previous similar jobs successfully executed with Award and Completion Certificate verifiable by UBEC in the production and supply of Textbooks, Library Resource Materials & other essential Instructional. Materials to State Universal basic Education Boards or public schools.
- (8) A sworn Affidavit of disclosure of interest that none of its Directors is a serving or retired member of UBEC and that none of the Directors of the firm has been convicted of any criminal offence relating to fraud, financial impropriety, falsification or acts similar in nature. Affidavit submitted must be deposited as described.
- (9) A letter of Authority/M.O.U. for the use, supply or sale of intellectual property.
- (10) All documents must be properly bound and numbered with a well arranged Table of Contents.

COLLECTION OF PRE-QUALIFICATION DOCUMENTS:

Interested Publishers/Suppliers are to collect pre-qualification documents from the **Procurement Unit of the UBE Commission, No. 7 Gwani Street, Wuse Zone 4, Abuja**, between the hours of 10.00 am – 2.00 pm, Monday to Friday upon the payment of a non-refundable fee of N 10,000.00 and presentation of the receipt of payment.

Payment procedure is stated below:

Go to www.remita.net

Click on "Pay A Federal Government Agency

Name of MDA: Universal Basic Education Commission

Purpose: Tenders Fees

DESCRIPTION: Payment for Pre-qualification Document

Amount: 10,000

Enter other personal details

Proceed to pay online to Accountant-General of the Federation OR make a print-out and take to any Bank for payment

SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

Submissions of "**Original**" and "**Copy**" of pre-qualification documents should be done in one envelope clearly marked and titled for a specific component of choice. The envelope should be sealed and addressed to:

The Executive Secretary

Universal Basic Education Commission (UBEC)

UBEC Building

7 Gwani Street, Off IBB Way

Wuse Zone 4, Abuja

Attention: AD, Procurement Unit

Closing Date for Collection and Submission of Documents

All submissions must be made **not later than 12:00 noon on Wednesday January 11th 2017**. The pre-qualification documents will be opened after 12:00 noon same day in the presence of representatives of Publishers, Suppliers and other stakeholders at UBEC Conference Room.

Further enquiries/clarifications can be obtained from the Procurement Unit, Office of the Executive Secretary, at the above address between the hours of 10:00 am and 2.00 pm Monday to Friday or alternatively on **GSM No 08133371834**.

SIGNED:

AD, Procurement Unit

For: Executive Secretary, UBEC